

# IONA COLLEGE

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A Catholic Boys' College conducted by The Missionary Oblates of Mary Immaculate.



25 August 2020

Dear Parents and Carers

As you will have seen in the news over the weekend there have now been more cases of COVID-19 in South East Queensland. The health and safety of students, parents, staff, and the wider community are the highest priority for Iona College.

The Iona Leadership Team continues to monitor the changing situation in our local area and will keep families updated with information relevant to our practices and events as it becomes available.

With the increased spread of COVID-19 it is necessary that we communicate to you our evacuation protocols and procedures that, although we hope we will never need to use, will help to ensure the orderly evacuation of Iona College if necessary.

Below is an outline of the school's protocols that we will use should the Department of Health require the College to evacuate.

In preparation of a possible whole school evacuation, we will shortly be sending out a survey to families via Compass to best ascertain how the students will be leaving the College. This survey will ask parents to respond to the following question:

*In the event the College was to receive news of a possible COVID-19 infection risk, and there is a need to send students home during normal school hours (i.e. for a College closure), please select one of the answers below:*

- **My Son is allowed to exit and travel freely by the method already discussed with him**

**OR**

- **My Son must wait for pick-up**

Evacuation Day Protocols

1. If we are asked to evacuate the College by the Department of Health we will enter a period of "Soft Lockdown" during which time all students will return to and remain in their designated classrooms.
2. An email and SMS will be sent to parents via the College's Communications Team advising that due to a COVID-19 alert, Iona College needs to close for a period of time. Parents will be advised to either:
  - Pick up students at relevant collection points depending on the Year Level or House or;
  - Expect that their son has been released to make his own way home if permission to do so had already been granted via the survey undertaken in Compass.

This survey will be released to parents shortly.

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- The classroom teacher will be notified when the parent arrives and students will be released from "Soft Lockdown" within classrooms to go to their locker to collect all items necessary for At Home Learning. Students will then be able to leave the College via the designated departure point for the Year Level or House.

### Departure Points are as follows:

<b>McCarthy/ Davine Pickup Zone</b>	<b>Main Driveway</b>
Primary School	Anthony
Albini	Cebula
Mazenod	Charlebois
	Gerard
	Grandin
	MacKillop

If a student in the secondary school has a brother in primary school, they will be permitted to leave the College via the primary school departure point at the McCarthy / Davine Pickup Zone.

Given that, if it becomes necessary to engage this plan, we will be evacuating large numbers of students in a short period of time, we ask parents to follow these procedures to ensure the health and safety of all involved. It is necessary we have an accurate roll of students on campus and these procedures have been developed to help us maintain that roll. For students where the family has not completed the survey by the due date, the "wait for pickup" option will be applied by default. As you can understand due to the volume and limited time available during an evacuation, changes to the method of transport will not be possible on the day of evacuation.

We do hope that we never have to apply these protocols, but it is necessary that we have communicated our plans to deal with this situation should it arise. We thank you for your ongoing vigilance regarding COVID-19 symptoms and your cooperation with the College's protocols and procedures during this time.

As always, we continue to pray for the recovery of those people who have contracted the virus, those people who have been impacted by COVID-19 as well as those working to find a medical solution to the current pandemic. May the peace, comfort and strength of God be with them and our Iona community during these times.

Yours sincerely

Trevor Goodwin  
Principal