





Compass: Getting Started for Parents

Iona College has a new platform for students and parents to use to connect with the school. Its name is Compass and the following guide is provided to assist you in your first use of the system.

Compass will replace the existing Community Portal as your means of connecting digitally with Iona. As of today, your son's timetable, attendance records, assessment and homework are all accessible from Compass. The Community Portal is still available for historical reports and online fee payments. Compass will handle online fee payments from 2020.

	Compass [New]	Community Portal [Existing]
		
Monitor homework	✓ combined in Learning Tasks	Historical (Semester 2, 2015 – Term 1, 2019)
Monitor assessment		Historical (Semester 2, 2015 – Term 1, 2019)
See classes and communicate with teachers	✓	⇐ use Compass instead
Events and Activities	✓	⇐ use Compass instead
Monitor attendance	✓	Historical (Semester 2, 2015 – Term 1, 2019)
School reports	Starting with Semester 1, 2019 (at the end of this term)	Historical (Semester 2, 2015 – Term 1, 2019)
Online fee payments	From 2020	✓
An app for mobile	 	✗

Compass has more functions than those listed in the summary above and we will be leveraging them to make keeping abreast of your son's holistic education at Iona College a more parent-friendly experience during the course of the year.

Further information about the functionality of Compass will be provided to you as we activate and use features. For now, please feel free to make use of the features outlined in this early starter guide.

Login details have been communicated separately with instructions on how to access Compass for the first time. A link to Iona's Compass site (<https://iona-qld.compass.education/>) is available on the College Website. You can also use the Compass App for quick and easy mobile access.

If you have any issues with your username or password, please email helpdesk@iona.qld.edu.au.

Homepage

The screenshot shows the 'Hogwarts P-12 Portal' homepage. At the top, there's a navigation bar with icons for home, calendar, pencil, grid, people, and star, along with a user profile for 'Mrs Molly WEASLEY' and a 'Tools' icon. The main heading is 'Welcome to the Hogwarts P-12 Portal'. Below this, a 'Main Menu' section lists links for 'Ron WEASLEY' and 'Ginny WEASLEY'. Each link includes options like 'Profile (Attendance, Schedule, Reports)', 'Send email to [child's] teachers', 'Add Attendance Note/Approval', 'View Academic Reports', and 'Book Parent Teacher Interviews'. A 'Your Child/ren' section highlights 'Ron WEASLEY' with a photo and a list of tasks, including '1 overdue learning task'. A 'News' section features a 'Cauldron Sale' announcement and a 'Homework Club' notice. A 'Tools' icon is in the top right corner.

Main Menu

This is always available and allows you to access other screens and school resources. Information on these icons is provided in the next section.

Tools

The Tools Menu (cog icon) allows you to change your password.

Later this year, you will also be able to update your contact details here too.

Alerts

Custom notifications for items that require your action or attention. These may include excursion notifications, absence notifications, surveys, student report availability and more.

Note: the first reports that will be available in Compass will be for Semester 1, 2019. Historical reports (including Term 1 2019 Interim) can still be accessed in the Community Portal for the time being. All functions of the Community Portal will be moved into Compass over the course of 2019.

Your Child

This section provides you with a quick summary of available options, and highlights upcoming and overdue tasks. To access more information click on the relevant link or select 'Profile' to access details information about your child. This section also provides email functionality, attendance pages customised for your child, academic reports (from Semester 1, 2019) and any overdue Learning Tasks (assessment or homework) that your son has not yet submitted.

News

Recent school news items and information relevant to you. This will include newsletters, community news and details of upcoming events.

Calendar

From the School Calendar you can view details of upcoming events, your child's timetable, and other relevant school-wide activities, such as Iona community events, exams, student meetings and more.

The screenshot shows the 'Calendar' view of a school management system. The top navigation bar includes icons for Home, Calendar (highlighted with a red arrow), Add, Grid, Users, and Stars. The user is logged in as 'Mrs Molly WEASLEY'. The main area displays a calendar for August and September 2016. The left sidebar shows a list of calendars for Ronald WEASLEY, Ginevra WEASLEY, School Council Meeting, Community, Exams, and Student Leadership. The main calendar grid shows a weekly timetable with various lessons and events, including 'School tour', 'Learning Task', and 'Apparition L...'. The bottom of the calendar shows 'School Holidays' and 'SAC 2: Analysis of t...'. A red arrow points to the calendar icon in the top navigation bar.

Learning Tasks

This is where you can view an up-to-date record of your child's homework and upcoming assessment tasks. If you have multiple children at the school, this will be a consolidated list showing information for all children.

The screenshot shows the 'Learning Tasks' view of the school management system. The top navigation bar is the same as the calendar view. The left sidebar shows a list of options: Teaching and Learning, Curriculum, Learning Tasks (highlighted with a red arrow), Payments, and Conferences. The main area displays a table of learning tasks for Ronald (Ron) WEASLEY and Ginevra (Ginny) WEASLEY. The table has columns for Class, Student Name, Learning Task, Due Date, Created Date, and Result. The tasks include 'SAC 2: Analysis of the Consequences of Revolu...', 'English Template Senior School Wk 2', 'Learning Task', 'Term 1 - Charlotte's Web Book Study', 'History Essay', 'Maths Fun', 'SAC 1A: Historical Inquiry', 'Learner Profile - Ways of Contributing', 'CAT 1: Romeo and Juliet Essay', 'CAT1: Essay', 'CAT: Basic PowerPoint Presentation', and 'Spelling Test'. A red arrow points to the 'Learning Tasks' option in the left sidebar.

Class	Student Name	Learning Task	Due Date	Created Date	Result
HI133B	Ronald (Ron) WEASLEY	SAC 2: Analysis of the Consequences of Revolu...	27/09/2016 04:00 PM	03/06/2016	72
DISTANCE...	Ronald (Ron) WEASLEY	English Template Senior School Wk 2	20/09/2016 04:00 PM	18/08/2016	-
01GEN_01B	Ginevra (Ginny) WEASLEY	Learning Task	02/09/2016 04:00 PM	04/08/2016	-
01GEN_01B	Ginevra (Ginny) WEASLEY	Term 1 - Charlotte's Web Book Study	20/05/2016 04:00 PM	09/04/2016	-
HI133B	Ronald (Ron) WEASLEY	History Essay	15/05/2016 04:00 PM	16/05/2016	8
01GEN_01B	Ginevra (Ginny) WEASLEY	Maths Fun	09/05/2016 04:00 PM	16/05/2016	-
HI133B	Ronald (Ron) WEASLEY	SAC 1A: Historical Inquiry	No due date	03/06/2016	At Standard
SO033A	Ronald (Ron) WEASLEY	Learner Profile - Ways of Contributing	No due date	21/06/2016	-
DISTANCE...	Ronald (Ron) WEASLEY	CAT 1: Romeo and Juliet Essay	No due date	29/07/2016	-
DISTANCE...	Ronald (Ron) WEASLEY	CAT1: Essay	No due date	11/08/2016	33
DISTANCE...	Ronald (Ron) WEASLEY	CAT: Basic PowerPoint Presentation	No due date	18/08/2016	45
01GEN_01B	Ginevra (Ginny) WEASLEY	Spelling Test	No due date	13/04/2016	-