



IONA COLLEGE

A CATHOLIC BOYS' COLLEGE CONDUCTED BY THE MISSIONARY OBLATES OF MARY IMMACULATE

Absence due to Representative Sport Policy

1. Whenever your son is away from school you **MUST** ring the absentee line on **3893 8889** to advise your son will not be attending school.
2. If your son is attending:
 - a. District (School: Lytton/Composite)
 - b. Regional (School: Metropolitan East)
 - c. Queensland Schools Championships

You **DO NOT** have to fill in a [Student Absence from School during Term Time](#) form as the Sports Department has been advised of this commitment and the College has approved his absence from school. You still have to ring the absentee line on the first day (even if it is for one day) of the carnival to confirm that your son is attending.

3. If your son is going to a trial/carnival/championship that is not a 'school' recognised event (club sport) then you **MUST** fill out the form: [Student Absence from School During Term Time](#). This needs to be returned to the College as soon as you know that your son is going to attend this event. To download this form you need to follow these steps:
 - a. Go to the School Website
 - b. Click on the tab: Our School
 - c. Click on the tab: Publications
 - d. Download the form: [Student Absence from School During Term Time](#)

You still have to ring the absentee line on the first day of the event.

4. Clashes with Examinations and Assignments.
 - a. Assignments – Students who are absent when a draft or assignment is due **MUST** complete a [Request for Extension](#) form available from the classroom teacher or Head of Department. This must be completed, signed by both the classroom teacher and you as parents and submitted to the Head of Department prior to his attendance at the event. If there are any issues attaining the signed form, you should direct inquiries to the Dean of Learning and Teaching.
 - b. Examinations – The parents of any student who misses an examination for any reason **MUST** contact the Dean of Learning and Teaching to negotiate alternative arrangements. Please note that whilst the College is generally supportive of students' participation in representative sporting events, the following guidelines will generally apply:
 - i. Students will **NOT** be allowed to sit examinations early;
 - ii. As absent students who complete examinations later have not had the same assessment conditions as their peers, the assessment *may not* be included in the calculation of the students' final grades. This can have consequences for students in Years 11 and 12.